

Funeral Planning Worksheet

Bless Your Friends and Family. Make Your Wishes Known

Name _____ Date _____

Address: _____

Phone number: _____ Email address: _____

Music/ Songs/hymns Requested: _____

Singers/Musicians Requested: _____

Scripture/Poems/Quotes Requested: _____

Points you would like the speaker/pastor to make: _____

Funeral Home Preferred: Name _____

Cemetery Preferred: _____

Have you made pre-arrangements with the Funeral Home? ___ yes, ___ no

If yes, where is your copy of the contact located? _____

What cemetery plots do you own? _____

Do you want to be cremated? _____ yes, _____ no _____

Do you want the service to be ___ at the church, ___ at the funeral home, ___ graveside only, other _____

Open casket or closed casket instructions: _____

Epitaph for tombstone: _____

Clothes you want to wear: _____

Special Messages for people: _____

_____ (attach extra pages as necessary)

Special gravesite instructions? E.g. Military honors, organizational rites, etc. ... _____

Whom would you like to conduct your service? ___ The current pastor at my church, or
Pastor _____

Eulogy? Whom would you like to ask to speak about you? _____

Sharing of Memories? Would like to have an "open mic" from which people could share how
you had been a blessing to them? ___ yes, ___ no, ___ whatever my family wants.

Service and Music Style: ___ traditional, ___ contemporary, ___ blended
Optional Elements in the service (check those you want included) ___ Apostle's Creed,
___ Lord's Prayer, ___ other _____

Flowers at the funeral? ___ yes, ___ no
Toward what cause/organization would you like memorials gifts to go? _____

Have you included the church in your estate plan? ___ yes, ___ no, ___ I'd like
someone to contact me about how to do this.

What do you hope people will say about you when you die? _____

_____ (attach more pages as needed)

Other Instructions/wishes: _____

Optional: You may prepare a rough draft of your obituary and attach it to this form. If you
are military, please write up your service record including units with which you served,
locations/dates of service, combat campaigns and major awards. Please attach other
instructions/materials/wishes to this form and return to the Heritage Church office to be
filed. Please also keep a copy for your own records. If possible, please include a photo of
yourself for your service bulletin. Mail to: Heritage United Methodist Church, 1604 E. Pointer
Trail, Van Buren, AR 72956. Or Email: office@heritagevb.org. You may find a copy of this
form at www.heritagevb.org. Office phone: 479-474-6424.